



**UNIVERSITY OF UTAH
APPLICATION FOR REDUCED TUITION**

Tuition must be paid in full (including any credits that may be applied) by the tuition due date or classes will be dropped.

*Completed applications must be received by University Human Resource Management **no later than the first day of the semester** in order to allow timely processing. Incomplete applications may delay processing and result in classes being dropped.*

Student Name	Student ID# (Mandatory)
Employee Name	Employee ID#
Employee Email	Employee Phone

ELIGIBLE EMPLOYEE <input type="checkbox"/> Full-time Employee <input type="checkbox"/> Retiree <input type="checkbox"/> Emeritus Retiree <input type="checkbox"/> VA Faculty <input type="checkbox"/> Volunteer Faculty (Unpaid) <input type="checkbox"/> Retiree <input type="checkbox"/> Other: _____	STUDENT <input type="checkbox"/> Employee <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Unmarried Dependent Child <input type="checkbox"/> Domestic Partner's Unmarried Dependent Child Child's Date of Birth: _____
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SEMESTER INFORMATION <i>(You must submit a separate application for each semester)</i>	
<input type="checkbox"/> Undergraduate Courses (Includes Lifelong Learning/AOCE) <input type="checkbox"/> Graduate Courses <input type="checkbox"/> Combination of Undergraduate and Graduate Courses	Semester: <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall Year: 20_____

If the student is taking Graduate Courses mark all that apply:	<input type="checkbox"/> The student engaged in teaching or research activities for the University <input type="checkbox"/> One or more of the classes involves sports, games or hobbies <input type="checkbox"/> If one or more classes involve sports, games or hobbies, the class(es) are related to the student's current University job or required for the student's degree
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- I hereby apply for a reduction of tuition and fees. I certify I am eligible for this benefit as set forth in University Policy 5-305 and Rule 5-305A and as indicated on this application. In the event I am found to be ineligible for this benefit, I agree to pay the University the full amount of tuition and fees applicable to classes taken.
- I understand that graduate-level classes taken by my spouse or child may be taxable to me. If I am applying for tuition reduction benefits for my domestic partner or domestic partner's children, all tuition benefits will be taxable to me.
- I understand children must be unmarried and under age 26 and that children are not eligible for tuition reduction on non-credit Continuing Education courses.
- If eligibility cannot be determined through normal University procedures, I may be requested to provide proof of eligibility.
- In the event I am found to be ineligible for this benefit, I agree to pay the University the full amount of tuition and fees applicable to the student's registration for the semester indicated above.
- I understand that if I knowingly file a request for an individual who does not qualify as an eligible dependent or otherwise containing any misrepresentation or any false, incomplete, or misleading information I will be required to repay any tuition benefits received and will be subject to adverse employment action up to and including termination of employment.

Employee/Retiree Signature

Date